



Syllabus for Spring 2021

Campbell High School, Spring 2021

M. Edward MOYÉ, Room 923/925 for third block only | Room 604 (1st, 2nd, 4th)

Email: Edward.Moye@cobbk12.org

Teacher blog: <https://cafemoye.com/>

COURSE OVERVIEW:

The main objective of this course is to create a yearbook that reflects our school community and equally reflects each student in the student body. Our goal is to present a yearbook in May to the faculty, staff, and student body that reflects the experiences of this school year and is an accurate representation of all.

GOALS:

- To create a yearbook that reflects our entire student body.
- Develop journalistic skills, including writing, interviewing, and gathering information.
- Develop design skills, including layout, graphic design, and photography.

EXPECTATIONS:

- Meet all deadlines.
- Collect interesting and accurate information.
- Correctly and appropriately reflect all faculty, staff, and student members.
- If needed, spend time outside of class in order to complete work.
- If needed, complete work for other staff members.
- Revise work as needed during the editing process.

GRADING:

- 60% Deadlines: Based on quality and accuracy of work when submitted for major deadlines.
- 30% Assignments: Smaller assignments to help work towards major deadlines. Includes, but is not limited to: mini-deadlines, photography assignments, and data collection.
- 10% Homework: Assignments may need to be completed outside of class in order to meet major deadlines.

Grading Scale

100-90=A

89-80=B

79-70=C

69 or below=F

IN CLASS/FACE-TO-FACE EXPECTATIONS:

Class time is meant for working on the yearbook.

If you have completed your assignments, you should be helping other staff members complete theirs.

- Software Access and Training: Each student **MUST** be very knowledgeable of the current yearbook software and its features by now. Log in to <https://www.myhjyearbook.com/#/edesign/14074-000-2021>
- Tardiness: All students are expected to be in the classroom when the bell rings.
- Behavior: All school rules apply while in the yearbook classroom and while outside of school when you are representing our yearbook by attending events, recruiting advertisers, etc.
- Out of class expectations: You should have a camera with them in school and at school events. You should be willing to attend school events in order to cover them in the yearbook and work on yearbook assignments outside of class in order to meet deadlines. (due to Covid, we will discuss)
- Each student will be combined with a “team leader/editor” (the team leaders will be in the face-to-face students, who, in turn, will manage and delegate to the remote students. All teams will be expected to have a report of tasks and accomplishments due each week.)
- There will be one Editor in Chief!



WHAT HAPPENS IF I MISS CLASS?

It is the responsibility of the students to make up any missed work due to an excused absence. You have three days to make up any missed assignments. If your absence prevents you from meeting a major deadline you must delegate your work to another staff member or a team leader/editor.

Conduct Expectations for the new *Virtual Classroom!*

- Sign-in 1-2 minutes ahead and greet appropriately
- During class, default mode is video **on** /mic **muted**.
- Be prepared: pen/pencil & paper; virtual document/page in split screen
- No liquids within spill distance of device.
- Extraneous devices are unseen and silent.
- Video: Appropriately dressed, plain background.



Responsibility, Respect, and Results!

Conduct Expectations *Face-to-face*

- Wipe down your desk and area before taking a seat.
- Be on time and ready for class
- Bring pen/pencil, paper, binder, and homework.
- No food, drinks, gum, or candy. Water is allowed.
- Cell phones remain unseen and silent during class unless requested/allowed by the teacher. (Phones may be left at the charging station or in bags.)



Responsibility, Respect, and Results!

Make-Up Policy/Late Work Policy

Because of the emphasis on listening and speaking skills, student attendance and participation are extremely important. When a student must be absent, he or she is responsible for **ALL** make-up work. An assignment not turned in when due may be turned in as a late or make-up assignment for a partial grade within 3 school days with an excused absence. Daily activities and homework assignments will be accepted for up to three (3) days after the due date on an excused absence. Major assignments such as projects and presentations may be made up within five (5) days after the due date on an excused absence. *(If only absent on the due date of a major assignment, it must be submitted immediately upon return to school.)* No late/make-up assignments (within 3 school days on an excused absence) will be accepted for credit after May 1st for the respective semester.

The general flow of **consequences** when a student fails to abide by conduct expectations (minor infractions):

- 1st a verbal warning/reminder
- 2nd a call home
- 3rd a call home and a teacher detention
- 4th + a call home and an administrative referral.

Major infractions will be treated according to school policy. See the student handbook.

Questions? Contact me via email or via Remind

Should you have any questions or concerns, do not hesitate to contact me through e-mail at Edward.moye@cobbk12.org
I am certain we will have a great time in the French I class.



Sign up for Remind TODAY!!!

Third Block: <https://www.remind.com/join/moye032021>

** Items on this page may change or be added as needed during the semester.*